

1. Agenda

Documents:

[2023-05-19 TOWN BOARD - FULL AGENDA-2629.PDF](#)  
[2023-05-19 TOWN BOARD - PUBLIC AGENDA-2629.PDF](#)



**BEDFORD TOWN BOARD EMERGENCY MEETING AGENDA**

Town Hall Court Room at 321 Bedford Road

Bedford Hills, New York 10507

**Friday, May 19, 2023**

**CALL TO ORDER 4:30 PM**

**PLEDGE OF ALLEGIANCE**

**NEW BUSINESS**

1. Request by Bedford Village residents to use town property for an art installation consisting of approximately 1,000 pinwheels from Monday, May 22, 2023, through Thursday, May 25, 2023.

<b>REMINDERS/UPCOMING MEETINGS</b> <i>Items in italics are tentative.</i>	
<i>June 6, 2023 at 6:00 PM</i>	
<i>June 20, 2023 at 6:00 PM</i>	

# Town of Bedford Public Event Application

At least four weeks prior to your event, please submit this form to request Bedford Town Board approval and potential co-sponsorship of a community event on public property. This includes events by organizations involving parking lots, sidewalks, and streets and which may involve support from town employees to control traffic or close roads.

For private events in town owned buildings and parks, please use [Forms and Applications](#) on the town website to submit a Recreation and Parks facility use application form and review the schedule of fees. Please use this form for a public event on the Bedford Village Green but please note the [fee/deposit policy](#).

Once the form is received, various departments will weigh in on Town resources required for such event and we will share that information with the applicant. In case of a very large event, we advise that you meet with the [police](#), [highway](#), and [recreation](#) departments in advance of submitting an application. The Town Board will charge the applicant for the costs to the town (including but not limited to police or DPW overtime expenses). The Town Board may cover part of the overtime expense for a community event held by a local, not-for-profit organization if the applicant requests co-sponsorship by the Town Board and recognizes the town as a co-sponsor.

Please let us know if you have any questions. [Email](#) or call the Clerk's office at 914-666-4534

Organization Name

Moms Demand Action

Contact Name

Keelin McCormack

Contact Phone (include number where contact may be reached before and during the event)

6464171286

Contact Email

Krmccormack26@gmail.com

EVENT INFORMATION

Event Name

Pinwheels for Change

Event Date

May 24th

Event Time

May 22 - May 24th

Time Required to Set up and Break Down Event

Monday May 22 - Thursday May 25th

Location of Event

Village Green

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Will the event take place on a town road?

Yes

No

Other: \_\_\_\_\_

Will the event take place on a town parking lot?

Yes

No

Other: \_\_\_\_\_

Number of attendees expected

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Will there be alcohol?

Yes

No

**Event Description**

Art installation to raise awareness about gun violence

What are your waste and recycling plans for the event?

**INDEMNIFICATION AND HOLD HARMLESS AGREEMENT**

By entering my name below, I agree I am a duly authorized representative of this organization who agrees that the above information is correct and we agree to hold harmless, indemnify and defend the Town from and against any and all claims, damages, liabilities, obligations, judgments, charges, costs, expenses and fees, including but not limited to personal injury and property damage or theft, arising from our use of any Town owned property.

**Electronic Signature**

Keelin McCormack

**Date of Electronic Signature**

5/18/2023

**INSURANCE REQUIRED FOR USE OF TOWN OF BEDFORD OWNED PROPERTY**

Click here to read the insurance requirements. Submit proof of insurance related to this event to the [Town Clerk](#), 321 Bedford Road, Bedford Hills, NY. Fax 914-666-5249. or you may [upload to this folder](#).

**COSPONSORSHIP REQUEST**

If you would like to request that this event be co-sponsored by the Town of Bedford, please read the [Co-sponsorship policy here](#) and fill out the below. If you do not wish to seek co-sponsorship, you may submit this form now.

If you want to wait to learn if there will be a cost associated with your event you may come back to update this form and fill out the co-sponsorship request at a later date.

Please check all that apply

- This event is being sponsored by a nonprofit organization based in the Town of Bedford
- This event is free and open to the public
- This event is a fundraiser

If this event is a fundraiser, what will the funds be used for?

Moms Demand Action

In what way does this event benefit the residents of the Town?

Awareness on gun violence

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