Town of Bedford Recreation and Parks Department

TEEN GET-A-WAY

PARENT HANDBOOK 2013

Trips Updated 5/24/13

General Information

Dates, Times and Location:

Teen Get A-Way will meet Tuesday Wednesday Thursday from July 1- August 8th. There is no camp Thursday July 4th, we will meet Monday July 1st to makeup that day. Our camper drop off/pick up location is the Bedford Hills Community House. Please refer to the trip itinerary for times.

Phone Numbers

Recreation Office..... 666-7004

Staff and Supervision:

Westchester County Department of Health requires Day camps to maintain a counselor/ camper ratio of 1:12. Teen Get A-Way will maintain a 1:10 ratio, staff to teens. All Staff must attend pre-camp orientation training. The Camp Director will be certified in CPR for the Professional Rescuer and Responding to Emergencies.

Staff Identification

White Shirts- Director- 23 and older
Gray Shirts- Senior Counselors- Ages 19 and older

Permit

The Town of Bedford Day Camp Program:

1. Must have a permit from the Westchester Department of Health in order to operate.
2. Is required to be inspected twice yearly.
3. Required camp safety plans, medical and fire safety plans and inspection reports are on file at the Westchester County Department Bureau of Public Health Protection, 25 Moore Avenue Mount Kisco, and are available for your review.

Daily Procedures and Policies

Attendance:

Daily attendance is taken when the campers arrive. Since the group will be going to many different places, it is important that teens show up ON TIME. The bus WILL NOT WAIT for late campers.

Illness:

If your child is not going to camp, please call the Bedford Recreation and Parks Department between 8:30 – 9:00am at 666-7004.

Rainy Days:

In the event of inclement weather/rain, a rainy day schedule will be implemented, i.e. bowling, movies, etc. Please be advised that trips that are cancelled due to bad weather may not always be able to be re-scheduled. Also, please note: trips that are cancelled due inclement weather that where scheduled for a late pick-up (after 3:00) will be picked up at 3:00.

Lunch:

There are trips that require campers to bring a lunch. Campers who will be bringing lunch on the trips are asked to bring nonperishable foods only. NO GLASS CONTAINERS ON THE BUS. Please look on the trip itinerary where lunch plans are indicated.

Spending Money:

During some of the camp trips, there may be opportunities for shopping and eating during the course of the day. Any lunch or spending money is the responsibility of each camper.

Camp Shirts:

CAMPSHIRTS MUST BE WORN DAILY. Your child will NOT go on any trip without their camp T-shirt. This helps identify your child at the various trip facilities. This is also a New York State and Westchester County Health Department regulation. Each camper will receive two (2) shirts on the first day of camp.

Behavior:

Teen Get-A-Way is designed for mature responsible youth. We have a zero- tolerance policy. If your child is verbally or physically abusive to any of the staff, peers or other patrons, they will be dismissed from the camp without a refund. It is important for each camper to realize that his or her behavior not only reflects on that individual, but also projects an impression of the group and the Town of Bedford.

PARENTS AND CAMPER MUST SIGN A BEHAVIOR AGREEMENT

Late Parents:

Parents are expected to be at the pick up area promptly at dismissal time. If a parent will be late, he/she must have someone at the pick up site to pick up the children, and must call and notify the camp director or Recreation office. We realize there are sometimes unforeseen circumstances; however, repeated lateness will not be tolerated.

Clothing/Sunscreen

Campers should come to camp as comfortable as possible. Shorts, shirt, and sneakers should be worn. Sandals are NOT recommended. Please label your campers clothing. We suggest applying sunscreen on in the morning and send sunscreen with them to camp.

Personal Belongings

We ask that parents do not allow their children to bring their own personal belongings to camp (i.e. I Pods, cell phones, electronic games, etc). We cannot be responsible for their safekeeping.

Swim Test

All campers participating in the program are required to have a swim test. The test will be held on the first day of camp at the Bedford Hills Memorial Pool.

Notes From Home

For the safety of your camper, written parental permission (note) must be sent for the following:

- If your camper is to leave camp with a friend, neighbor, relative, or someone other than his or her usual ride. If your child's counselor does not receive a note, your child will not be released.
- If your camper is to be released on there own to walk home.

- For car pools or arrangements that will last for the whole summer, one note specifying days and person picking up/ dropping off your camper will be kept on file for the summer. Please note that we will need written permission for everyone in the car pool.

Medical Forms

If your child is required to take any type of medication during camp hours, a Medical Authorization Form MUST be filled out by the parent and physician, and handed in with the medication the first day your child attends camp. Medication will be kept with the Camp Director or EMT. Our staff will oversee and supervise the child in self-administering their own medication. By law, camp personnel cannot dispense internal medication to the child unless they are a NYS licensed physician, nurse practitioner, physician assistant or registered nurse.

Written permission can be given by both the physician and parent to allow the camper to carry medication that is needed for emergency purposes (i.e.; epi pen; asthma inhaler).

All medication must be in their original container and labeled correctly.

First Aid

In the event that your child becomes ill or injured during the camp day they will be escorted to the sites First Aid office and cared for by one of their trained staff or by our camp EMT. If the situation warrants, the camp staff will contact you. Depending on the severity of the injury the child will either stay at camp, be picked up, or if needed the Police and ambulance will be called to assist with medical issues.

Allergies

The Town of Bedford cannot guarantee an absolute allergen-free environment. However, it is the goal of this policy to create a peanut/nut awareness camp. We ask for your cooperation in working towards this goal.

It is important that children with risk of anaphylaxis or an anaphylactic reaction to any substance (food, insect bites, drugs etc.) be identified. We encourage families of campers with life threatening or a serious food allergy to meet with directors during the start of camp.

We have the following guidelines in effect:

- If your child eats peanut products for breakfast we would greatly appreciate you making them wash their hands with soap and water before leaving for camp.
- Camp will provide a separate lunch area at the parents request,

Throughout the course of the summer if you have any questions or concerns about food allergy related issues, please do not hesitate to ask the staff.

We wish you the very best for a safe, healthy and enjoyable experience with our Camp program. Please feel free to share feedback or concerns at any time. Please don't wait for the end of the season to inform me of something that can be rectified now. Be assured that we recognize that there are sometimes issues between children, which are delicate, and require attentive tact. We are dedicated to making camp enjoyable for EVERY child, and will be happy to listen to your concerns. Have a wonderful summer!

Kimberly O'Brien
Sr. Recreation Leader

Teen Get-A-Way – 2013

All trips are tentative. An updated trip list will be e-mailed before camp begins.
If we have not indicated a Bus Leave Time, please plan on the bus leaving by 9:15 am.

MONDAY July 1- Swim Test & Bowling @ Spin Bowl, Lunch @ BHCH

Time: **8:45am - 2:00pm**
Drop off: ***Bedford Hills Pool***
Pick up: **Bedford Hills Community House**
Lunch: **Provided**

We will start off with a swim test at the Bedford Hills Memorial Pool, followed by camp orientation and expectations meeting with the campers. A bus will then bring us to Spin Bowl in Mt. Kisco and return to the Bedford Hills Community House for Lunch.

Tuesday July 2- Mountain Creek (Vernon, NJ) ??

Time: 9:00am-5:00pm
Drop off/ Pick up Bedford Hills Community House
Lunch- Bring or Buy
Web address: mountaincreekwaterpark.com

Bus leaves BHCH and will transport Teen Get-A-Way to Mountain Creek for a fun-filled day of water rides and excitement. Don't forget to wear your bathing suit! We are not able to use the Pool or Wave pool at this location, due to DOH restrictions.

Wednesday July 3- Imax Palisades, (Nyack, NY)

Time: **9:00am - 3:30 pm**
Lunch: **Bring/Buy**

Man of Steel will be our feature film on the Big Imax screen. Each camper will get a drink and small popcorn for the show. After the movie campers will be able to buy lunch at the food court in the mall. The movies starts at 11:00 so eat a big breakfast as we will have a late lunch.

Tuesday July 9- Dave and Busters (Palisades Mall Nyack, NY)

Time: 9:00am-3:00pm
Drop off/ Pick up Bedford Hills Community House
Lunch- Provided

Teen Get-A-Way will visit Dave and Busters for Lunch and arcade games.

Wednesday July 10- Blue Man Group

Time: 9:00am-5:30pm
Drop off/ Pick up Bedford Hills Community House
Lunch- Bring

We will head own to NYC to watch a performance of Blue Man Group

Thursday July 11- Yankee Game (Bronx, NY)

Time: **9:00am – 4:30pm**
Bus leaves: **10:15 am**
Lunch: **Bring or Buy**

We will watch the Pinstripes hit the homeruns.

Tuesday July 16 - Castle Fun Center (Chester, NY)

Time: **9:00am-3:00pm**
Lunch: **Provided**
Web: **thecastlefuncenter.com**

Watch out the laser is aimed at you. The camp will partake in 3 hours of unlimited roller skating, lazer tag, rock wall climbing, miniature golf, lazer maize, and go-karts. Make sure you wear socks so you can roller skate. Lunch 2 slices of pizza and a sundae bar

Wednesday July 17- Movie Bus Tour of NYC

Time: **9:00am – 4:00pm**
Bus leaves: **9:10**
Lunch: **Bring**

We will be going into NYC to visit Hollywood! Straddle fiction and reality as you visit famous sites from both the big and small screen. See where the cast of Glee performed "I Love New York", visit the apartment building from Friends, and catch a glimpse of the Daily Bugle offices in Spider-Man.

Thursday July 18- Lake Compounce, (Bristol, CT)

Time: **9:00am-6:00pm**
Lunch: **Bring or Buy (no outside food allowed in park)**
Web: **lakecompounce.com**

Bus will transport Teen Get-A-Way to the one of the oldest Amusement Parks in the area. Water rides, giant coasters and many features including the oldest roller coaster in the area. It's a day that can't be missed.

Tuesday July 23- New Roc City

Time: **9:00am-3:00pm**
Lunch: **Provided**

We will enjoy 1.5 hour of open arcade time (no ticket games, followed by a pizza lunch and then some time playing Glow Golf and Billiards.

Wednesday July 24 – Six Flags New England (Agawam, MA)

Time: **8:45am - 8:00pm**
Bus leaves: **9:00 please be on time**
Lunch: **Bring or Buy (no outside food allowed in park)**

A COACH BUS leaves BHCH at 9:00 am SHARP and will transport Teen Get-A-Way to the famous Six Flags Adventure Park, packed with rides and entertainment for all.

Thursday July 25- Mets Game

Time: **9:00am – 4:45pm**
Bus leaves: **10:00 am**
Lunch: **Bring or Buy**

Watch the Amazing METS knock those homeruns over the wall to beat the Atlanta Braves. The bus will leave BHCH 10:00 a.m. and head to Queens. Pick up will be at approximately 4:45 p.m.

Tuesday July 30- The Adventure Park (Bridgeport, CT)

Time: **9:00am – 4:00pm**
Bus leaves: **9:10**
Lunch: **Bring**

Web: **discoveryadventurepark.org**

Fun in the great outdoors—there's nothing like a day at The Adventure Park at The Discovery Museum! Within five beautiful acres of woodland behind the Museum building you will find our amazing "aerial forest park." Experience "adventure in the trees".

*Parents must sign waiver for this trip

Wednesday July 31- Playland (Rye, NY)

Time: **9:00am – 4:00pm**
Bus leaves: **10:00**
Lunch: **Bring or Buy**
Web: **ryeplayland.org**

Come to the county fair for all the fairway attractions. Unlimited rides and lots of fun

Thursday August 1 -Powerhouse Studios (Paramus, NJ)

Time: **9:00am - 3:30pm**
Lunch: **Provided**
Web: **powerhousestudios.tv**

Join this unique Wild and Wacky Challenge Game Show, where contestants will challenge each other to win prizes. We then have free play on arcade games, lunch and a Club Powerhouse Dance Party

Tuesday August 6- Grand Prix*, (Mt. Kisco, NY)

Time: **9:00am – 2:30pm**
Lunch: **Provided**
Web: **gpny.com**

Enjoy the race when you ride the Go Karts and a round of mini golf.

*Parents must sign waiver for this trip.

Wednesday August 7- Dorney Park (Allentown, PA)

Time: **9:00 am – 8:00 pm**
Bus Leaves: **9:05**
Lunch: **Provided**
Web: **dorneypark.com**

Enjoy two parks in one at Dorney Park and Wild Water Kingdom. We will spend the day on rides and attractions. Lunch is provided.

Thursday August 8- Bounce* & Lunch @ Palisades Mall (Valley Cottage & W. Nyack)

Time: **9:00am – 3:30pm**
Lunch: **Provided**

We start with two hours of trampoline fun at Bounce. The kids will play trampoline dodge ball, Dunk Basketball, and jump into foam pits. Then we will head over to the palisades mall for lunch.

*Parents must sign waiver for this trip.

**** All Trips are subject to change. Any update will be give at the beginning of camp.**

Trip List as of 5/24/13

Town of Bedford Recreation & Parks Department

TEEN-GET-AWAY CAMP

BEHAVIOR AGREEMENT

Teen Get-A-Way is designed for the mature responsible youth. The Town of Bedford has a zero-tolerance policy. If your child is verbally or physically abusive in any way to any staff or campers, or staff or patrons at the establishments we are guests of, they will be dismissed from camp without refund. It is important for each camper to realize that his or her behavior is not only a reflection on them as an individual, but also reflects on the Teen-Get-Away Camp and the Town of Bedford. Therefore,

1. Campers are required to stay with their group at all times.
2. Campers are expected to respect all staff, campers, and patrons. This includes following the rules and directions of all staff.
3. No fighting, verbal abuse or destruction of property will be accepted.

POLICY

1st occurrence:	Warning and phone call**
2nd occurrence:	Conference with parent**
	(Camper cannot attend any trips until this meeting has taken place)
3rd occurrence:	Dismissal from camp (no refund)

**Note: The Superintendent of Recreation has the discretion to suspend or dismiss any camper from camp at the 1st or 2nd occurrence if, in his opinion, the campers behavior is deemed detrimental to the safety and well-being of the camp on a whole.

I, _____, understand the rules of the Town of Bedford Recreation and Parks Department's Teen Get-A-Way Camp. I realize my behavior could cause me to be dismissed from the Teen-Get-A-Way Camp with no refund.

Camper Signature_____

Parent Signature _____

Date _____