

TOWN OF BEDFORD
www.BedfordNY.info
ORGANIZATION MEETING
AGENDA
Tuesday, January 8, 2013 ~ 8:00pm

CALL TO ORDER

1. Designation of official newspaper.
2. Town Board constituting an audit committee.
3. Membership in the Association of Towns:
 - A. Approve payment of dues.
 - B. Authorization to Supervisor to vote on behalf of the Town.
 - C. Appoint an alternate to vote.
4. Authorize Supervisor to approve attendance of Town officials at seminars, etc., in accordance with 2013 Budget.
5. Finance – Request the following actions:
 - A. Adoption of Investment Policy.
 - B. Designation of Depositories.
 - C. Authorize Supervisor to transact business with designated depositories and sign necessary paperwork.
 - D. Adoption of Transfer Policy.
 - E. Authorize payments prior to audit.
 - F. Mileage Reimbursement—56.5¢.
 - G. Designation of Town Credit Cards.
6. Establishment of standard hours for positions within the Town of Bedford.
7. Determine date for 1st Regular Town Board Meeting in November 2013.
8. Consider authorization for Supervisor to enter into agreements with Contractors, Consultants, etc.:
 - A. Carl Anderson (Court Stenographer).
 - B. Environmental Planning & Management.
 - C. Evans Associates.
 - D. Hahn Engineering.
 - E. H. Stanley Johnson & Co. (Tax Maps).
 - F. John Milnes Baker.
 - G. KVS.
 - H. Keane & Beane.
 - I. Leggette, Brashears & Graham.
 - J. North East Westchester Special Recreation, Inc.
 - K. Northwind Kennels.
 - L. Precise Translations (Court Interpreter).
 - M. Spring Hill Kennels.
 - N. Stellaris.
 - O. Sullivan Data Management.

Organization Meeting 1/23

The Bedford Pound Ridge
RECORD REVIEW



December 26, 2012

Ms. Lee Roberts, Supervisor
Town Board of the Town of Bedford
Bedford Town House
321 Bedford Road
Bedford Hills, NY 10507



Dear Ms. Roberts and town board members:

I write you today to ask that you continue designating *The Record-Review* as the official newspaper for the Town of Bedford.

The Record-Review currently circulates 2,200 *paid* copies each week in the Town of Bedford. Certainly pass along can be estimated at two to four people per newspaper. Due to our targeted market, our overall circulation is relatively small: 3,800. Since rates for legal notices are mandated by the state according to circulation, *The Record-Review* is a great value when comparing the cost per insertion with the level of penetration of readership in the town. The current rate for *The Record-Review* is 38.5¢ per line for the first insertion, 29.5¢ per line for additional insertions.

And please take note that we provide up to three affidavits per notice at no additional cost to the town.

If you have any questions about this request or need further information, please email me at dwhite@scarsdaleneews.com. Many thanks for your kind consideration in this matter.

Very truly yours,

Deborah White
Publisher

Ed Ritter

THE
ASSOCIATION OF TOWNS
OF THE
STATE OF NEW YORK

GERALD K. GEIST
Executive Director / Treasurer

150 State Street
Albany, NY 12207

Telephone
Area Code 518 - 465-7933
Fax # 518 - 465-0724

LORI A. MITHEN-DeMASI
Counsel

MICHAEL E. KENNEALLY, JR.
Associate Counsel

MURRAY M. JAROS
Special Counsel

JAMES D. COLE
Special Counsel

November 2012

Dear Supervisor:

Enclosed is a voucher covering your Town's dues in this Association for 2013. We wrote you last August as to the amount of these dues for your use in budget formulation. There was also an explanation of how these dues were computed.

There is no doubt that town government continues to be the most responsive, efficient, and "closest to the people" provider of services to residents in New York State today. It is, however, continually challenged by critical issues that arise. Such issues are both programmatic and fiscal and they impact on a town's ability to provide services to their residents at a reasonable cost. To deal with such challenges, the Association has added staff and expanded services for its members. Your support of these efforts through membership in the Association is a direct benefit to the residents of your town and is invaluable to them.

One of the ways in which the Association provides assistance is by training town officials, and the most comprehensive effort in this area is our Training School and Annual Meeting. The **2013 Training School & Annual Meeting** will be held at the New York Hilton Hotel, New York City, **February 17-20, 2013**. Under General Municipal Law, §77-b, the actual and necessary expenses of officers and employees of your Town attending the Annual Meeting are proper town charges. A Registration/Housing Form is enclosed and can also be found in your November/December "Topics" within "Talk of the Towns."

We encourage you to register for the meeting and make room reservations online through our Web site: www.nytowns.org and follow the links.

On behalf of the entire staff, I promise that we will continue in our efforts to provide updated educational training for you and your staff, and to represent strongly the views of town government both in Albany and Washington.

Your cooperation in processing your dues voucher will be very much appreciated. Many thanks in advance.

Kindest regards,

Gerald K. Geist
Executive Director



GKG:lps



**THE ASSOCIATION OF TOWNS
of the State of New York**

150 State Street, Albany, New York 12207

"Service and Representation for the 932 Town Governments of New York"

**Gerry K. Geist, Executive Director - PHONE: [518] 465-7933 - FAX: [518] 465-0724
Website and e-mail: WWW.NYTOWNS.ORG**

November 1, 2012

**Town of Bedford
County Of Westchester**

Annual Town Association Membership Dues for the year beginning
January 1, 2013 as authorized by Article 8 of the Town Law.

Dues: \$1,650.00

These dues are computed from the latest complete information of your
town's "Total Town Revenue" as reported to the Office of the State
Comptroller.

Claimant's Certification

I certify that the above bill is just, true and correct; that no part thereof has been paid except
as stated and that the balance is actually due and owing, and that taxes from which the
municipality is exempt are not included.

**GERRY K. GEIST
Executive Director**

Edward Ritter
Town Comptroller

Town of Bedford
WESTCHESTER COUNTY, NY



Memo

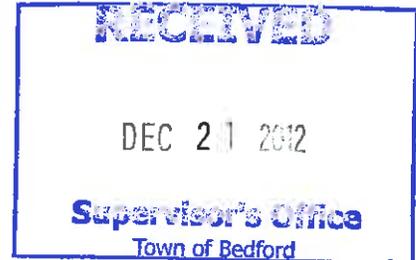
To: Lee Roberts, Supervisor; Town Board Members
CC Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Organizational Meeting

Attached are the following memos relating to the Finance Office for approval at the 2013 Organization Meeting:

1. Investment Policy. (There are no changes except for titles and dates).
2. Designation of depositories to be authorized for 2013.
3. Transfer Policy.
4. Paying Prior to Audit.
5. Mileage Reimbursement Rate.
6. Designation of Credit Cards

Town of Bedford
WESTCHESTER COUNTY, NY

Edward Ritter
Town Comptroller



Memo

To: Lee Roberts, Supervisor; Town Board Members
CC: Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Investment Policy

Request the Town Board approve the attached Investment Policy for the town of Bedford in 2013.

The New York State Comptroller's Office mandates that the Town (1) have collateral and security agreements with the banking institutions with whom we do business, and (2) that the Town Board annually reviews the Town's investment policy.

No changes to the policy are recommended for 2013 except for ministerial changes for dates and titles

Attachment

INVESTMENT POLICY OF THE TOWN OF BEDFORD

I. SCOPE

This investment policy applies to all monies and other financial resources available for investment on behalf of the Town of Bedford or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order:

- * To conform to all federal, state and other legal requirements;
- * To adequately safeguard principal;
- * To provide sufficient liquidity to meet all operating requirements, and
- * Obtain a reasonable rate of return.

III. DELEGATION OF AUTHORITY

The Town Board's responsibility for administration of the investment program is delegated to the Supervisor who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Town of Bedford to govern effectively.

Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial

investment decisions.

V. DIVERSIFICATION

It is the policy of the Town of Bedford to diversify its deposits and investments by financial institution, by investment instrument and by maturity scheduling.

VI. INTERNAL CONTROLS

It is the policy of the Town of Bedford for all monies collected by any officer or employee of the government to transfer those funds to the Supervisor within three days of deposit, or within the time period specified in law, whichever is shorter.

The Supervisor or her designee is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITORIES

The banks authorized for the deposit of monies for calendar year 2012 include:

JP Morgan Chase Bank
MBIA CLASS
Key Bank
TD Bank
Webster's

The maximum amount that may be on deposit with any single financial institution is \$25 million for the year 2013.

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, Sec. 10, all deposits of the Town of Bedford, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal

Deposit Insurance Act (FDIC) shall be secured by a pledge of "eligible securities" with an aggregate "market value" as provided by GML Sec. 10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to security and custodian agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local governments to exercise its rights against the pledged securities.

In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Town of Bedford or its custodial bank.

The custodian agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, Sec. 11, the Town Board of the Town of Bedford authorizes the Supervisor or her designee to invest monies not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

- * Special time deposit accounts;
- * Certificates of deposit;
- * Obligations of the United States of America;
- * Obligations guaranteed by agencies of the United States of America where

the payment of principal and interest are guaranteed by the United States of America;

* Obligations of the State of New York;

* Obligations issued pursuant to Local Finance Law Sections 24.00 or 25.00 by any municipality, school district or district corporation other than the Town of Bedford;

* Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statues governing such entities or whose specific enabling legislation authorizes such investments.

* Certificates of Participation (COPs) issued pursuant to GML Sec. 109b.

* Obligations of the Town of Bedford, but only with monies in a reserve fund established pursuant to GML Sections 6-c, 6-d, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Town of Bedford within such times as the proceeds will be needed to meet expenditures for which the monies were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Town of Bedford within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Town of Bedford shall maintain a list of financial institutions and dealers approved for investment purposes. All financial institutions with which the local government conducts business must be creditworthy. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Supervisor or other officers having custody of money are responsible for evaluating the financial position and maintaining a list of proposed depositories, trading partners and custodians. Such listing shall be evaluated at least annually.

XII. PURCHASE OF INVESTMENTS

The Supervisor is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with other authorized government entities pursuant to Article 5G of the General Municipal law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.

3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Town of Bedford by the bank or trust company. Any obligations held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in GML, Sec. 10E.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the banking for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

XII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- * All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- * Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting dealers.
- * Obligations shall be limited to obligations of the United States of America and obligations guaranteed by the United States of America.
- * No substitution of securities will be allowed.
- * The custodian shall be a party other than the trading partner.

APPENDIX A

SCHEDULE OF SECURITIES

- Obligations issued by the United States of America, an agency thereof or a United States government sponsored corporation or obligations fully insured or guaranteed as to the payment of principal and interest by the United States of America, an agency thereof or a United States government sponsored corporation.
- Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.
- Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion the market value of the obligation that represents the amount of the insurance or guaranty.
- Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public monies.
- Irrevocable Letter of Credit issued for a term not to exceed ninety days by the Federal Home Loan Bank. The Letter of Credit shall be for 100% of deposits.

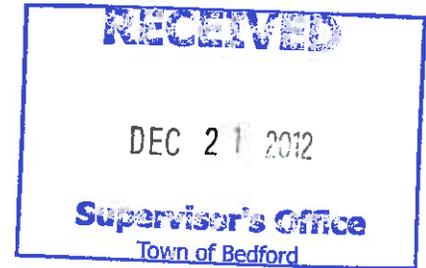
INVESTMENT PROGRAM PROCEDURES

In accordance with the Town of Bedford Investment Policy, the following guidelines will be followed with respect to the investment of Town of Bedford funds:

1. The amount of available funds is to be confirmed with the bank where deposited before investments are considered.
2. A simple cash flow calculation shall be made to show available funds and monies needed until maturing date of the investment.
3. For investment in Certificates of Deposit, bids are to be solicited from at least three banks.
4. The amount of collateral pledged to secure Town funds is to be reconciled to bank balances monthly.
5. An investment register is to be maintained showing a description and amount of the investment, the transaction date and other relevant information.
6. The Supervisor is to be consulted before investing in anything other than Certificates of Deposit or Repurchase Agreements.

Town of Bedford
WESTCHESTER COUNTY, NY

Edward Ritter
Town Comptroller



Memo

To: Lee Roberts, Supervisor; Town Board Members
CC Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Designation of depositories

Request the Town Board approve the following two resolutions:

RESOLVED that the following banks, as set forth be designated as the depositories for the funds and accounts of the Town of Bedford for the period January 1, 2013 to December 31, 2013:

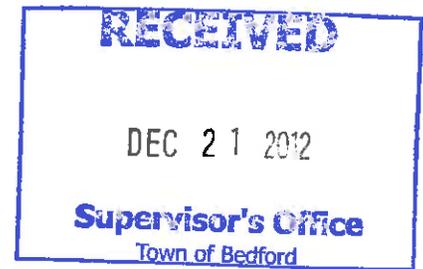
JP Morgan Chase Bank
MBIA CLASS
Key Bank
TD Bank
Webster's

RESOLVED, that the Supervisor, Deputy Supervisor and Comptroller be authorized to transact business with the designated depositories.

	Moody's	S&P	Fitch	Money Mkt	CD (18 mos)
JP Morgan Chase	Aa3	A+	A+	0.15	0.10
MBIA CLASS	-	AAA/M	AAA/V1+	0.10	-
Key Bank	A-3	A	A-	0.15	0.10
TD Bank	A1	AA-	AA-	0.15	0.10
Websters	Baa3	A-2	BBB	0..25	0.29

Town of Bedford
WESTCHESTER COUNTY, NY

Edward Ritter
Town Comptroller



Memo

To: Lee Roberts, Supervisor; Town Board Members
CC: Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Transfer Policy

Request the Town Board approve the following resolution regarding budgetary transfers:

WHEREAS the Town's auditors, O'Connor Davies, LLP, have proposed the Supervisor be authorized to approve transfers within the various funds in order to streamline the budgetary process, and

WHEREAS, the Supervisor prefers her approval of transfers between any particular budget lines not exceed \$5,000 quarterly,

NOW, THEREFORE, be it resolved,

THAT for the fiscal year 2013, the Town Board does hereby authorize the Supervisor to approve transfers between budget lines in an amount not to exceed \$5,000 quarterly, and

THAT transfers from Contingency and transfers in excess of \$5,000 quarterly are to be approved by the Town Board, and

BE IT FURTHER RESOLVED THAT the Town Board does hereby authorize the Comptrollers Office to make transfers within a Department code at the request of the Department Head.

Town of Bedford
WESTCHESTER COUNTY, NY

Edward Ritter
Town Comptroller



Memo

To: Lee Roberts, Supervisor; Town Board Members
CC Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Paying Prior to Audit

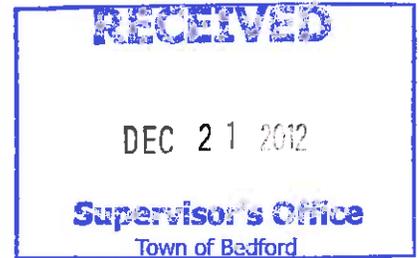
Request the Town Board authorize paying certain bills prior to audit.

RESOLVED, that the supervisor be authorized to make payment in advance of audit to the City of New York, Westchester County and the State of New York for fees and licenses and permits less than \$500 and further authorizes payment in advance of audit for utility bills including electric, telephone, fuel, equipment leasing, water bills, permits, special summer events which programs are entirely funded by fees charged to participants, postage for the postage meter and payments made pursuant to Court Order, and

That all members of the Town Board constitute an audit committee to audit bills and claims against the Town of Bedford prior to payment and that the finance department liaison will review vouchers prior to disbursement and present to the board for approval.

Town of Bedford
WESTCHESTER COUNTY, NY

Edward Ritter
Town Comptroller



Memo

To: Lee Roberts, Supervisor; Town Board Members
CC: Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Mileage reimbursement

Request the Town Board consider increasing the mileage reimbursement rate for use of personal cars on Town business for 2013 at the approved IRS rate of 56.5 cents per mile.



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Standard Mileage Rates for 2013

R-2012-95, Nov. 21, 2012

WASHINGTON — The Internal Revenue Service today issued the 2013 optional standard mileage rates used to calculate the deductible costs of operating an automobile for business, charitable, medical or moving purposes.

Beginning on Jan. 1, 2013, the standard mileage rates for the use of a car (also vans, pickups or panel trucks) will be:

- 56.5 cents per mile for business miles driven.
- 24 cents per mile driven for medical or moving purposes.
- 14 cents per mile driven in service of charitable organizations.

The rate for business miles driven during 2013 increases 1 cent from the 2012 rate. The medical and moving rate is also up 1 cent per mile from the 2012 rate.

The standard mileage rate for business is based on an annual study of the fixed and variable costs of operating an automobile. The rate for medical and moving purposes is based on the variable costs.

Taxpayers always have the option of calculating the actual costs of using their vehicle rather than using the standard mileage rates.

A taxpayer may not use the business standard mileage rate for a vehicle after using any depreciation method under the Modified Accelerated Cost Recovery System (MACRS) or after claiming a Section 179 deduction for that vehicle. In addition, the business standard mileage rate cannot be used for more than four vehicles used simultaneously.

These and other requirements for a taxpayer to use a standard mileage rate to calculate the amount of a deductible business, moving, medical, or charitable expense are in Rev. Proc. 2010-51. [Notice 2010-78](#) contains the standard mileage rates, the amount a taxpayer must use in calculating reductions to basis for depreciation taken under the business standard mileage rate, and the maximum standard automobile cost that a taxpayer may use in computing the allowance under a fixed and variable rate plan.

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Page Last Reviewed or Updated: 13-Dec-2012

Town of Bedford
WESTCHESTER COUNTY, NY

Edward Ritter
Town Comptroller



Memo

To: Lee Roberts, Supervisor; Town Board Members
CC Lisbeth Fumagalli
From: Edward Ritter
Date: December 21, 2012
Re: Designation of Credit Cards

Request the Town Board approve the following resolutions:

RESOLVED that the following credit cards companies, as set forth, be designated for the Town to accept payments from consumers for purchases within the Town of Bedford for the period January 1, 2013 to December 31, 2013:

Visa
MasterCard
Discover
AMEX

Organization
Meeting 1-8-13

TOWN OF BEDFORD
WESTCHESTER COUNTY, NY



MEMO

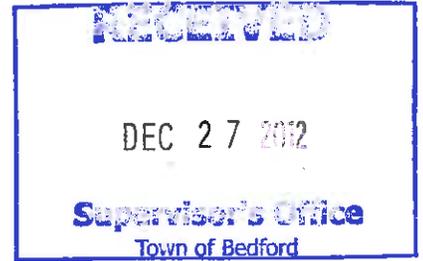
Joan M. Gallagher
DIRECTOR OF PERSONNEL

To: Lee Roberts, Town Supervisor and Town Board Members

From: Joan Gallagher
cc: Edward Ritter
Lisbeth Fumagalli

Date: December 27, 2012

Subject: Establishment of Standard Hours



I request that the Town Board approve the following standard hours for positions within the Town of Bedford:

- 1) **Standard Day of Eight (8) Hours** – Auto Mechanic, Assistant Park Foreman, Assistant Road Maintenance Foreman, Assistant Water Maintenance Foreperson, Cleaner, Heavy Motor Equipment Operator, Laborer, Lead Maintenance Mechanic (Repair), Lifeguard, Lifeguard Captain, Motor Equipment Operator, Parks Groundskeeper, Police Lieutenant, Park Foreman, Police Officer, Police Sergeant, Police Chief, Road Maintenance Foreman, Water Maintenance Foreperson, Water Maintenance Worker- Grade I
- 2) **Standard Day of Seven (7) Hours** – Administrative Assistant to the Supervisor, Animal Warden/Parking Enforcement Officer, Assessment/Tax Aide, Assessor, Assistant Building Inspector, Assistant Superintendent of Recreation, Building Inspector, Code Enforcement Officer, Commissioner of DPW, Community Service Worker, Confidential Secretary to the Supervisor, Court Clerk, Data Entry Operator, Deputy Commissioner of DPW, Deputy Town Clerk, Director of Planning, Building & Related Services, Fire Inspector, Intermediate Clerk, Office Assistant-Automated Systems, Parking Enforcement Officer, Police Dispatcher, Recreation Supervisor, Senior Bookkeeper, Secretary – Planning Board, Superintendent of Recreation, Senior Account Clerk, Senior Office Assistant-Automated Systems, Senior Office Assistant-Police Dept., Senior Office Assistant-Recreation, Senior Office Assistant-Office Manager, Senior Recreation Leader, Receiver of Taxes, Town Clerk, Town Comptroller, Town Supervisor
- 3) **Standard Day of Six (6) Hours** – Councilman, Member-Planning Board, Member-Wetlands Control Commission, Member-Zoning Board of Appeals, Recreation Assistant, Recreation Attendant, School Crossing Guard, Town Justice

2013 CONTRACTS FOR ORGANIZATION MEETING

			2011	2012	2013
CARL ANDERSON STENOGRAPHER	Half Day	3.5 Hours	\$ 285.00	\$ 285.00	\$ 285.00
	Full Day	7 Hours	\$ 535.00	\$ 535.00	\$ 535.00
	Evenings	2.5 Hours	\$ 245.00	\$ 245.00	\$ 245.00
	Evenings	3.5 Hours	\$ 290.00	\$ 290.00	\$ 290.00
ENVIRONMNTL PLNG & MGMT	Stacey Gogos	Sr. Engineer	\$ 115.00	\$ 120.00	\$ 120.00
		Sr. Project Manager	\$ 105.00	\$ 110.00	\$ 110.00
		Project Scientist/Engineer	\$ 65.00	\$ 70.00	\$ 70.00
		Staff Scientist	\$ 59.00	\$ 60.00	\$ 60.00
		Architect/CAD	\$ 65.00	\$ 68.00	\$ 68.00
EVANS ASSOCIATES	Wetlands	Hourly	\$ 125.00	\$ 125.00	\$ 125.00
	Planning	Hourly	80 Hr \$10000	60 Hr \$7500	\$ 125.00
	Expert Witness	Min 4 hr	\$ 125.00	\$ 125.00	\$ 125.00
HAHN ENGINEERING	Principal	Hourly	\$ 70.00	\$ 70.00	\$ 70.00
	Project Manager	Hourly	\$ 60.00	\$ 60.00	\$ 60.00
	Project Manager - Pommer	Hourly	\$ 45.00	\$ 48.00	\$ 48.00
	Engineer - Hahn		\$ 33.65	\$ 34.00	\$ 34.00
	Chief Designer - Shimizu	Hourly	\$ 43.29	\$ 43.00	\$ 43.00
	Technical/Inspector - Volpicelli	Hourly	\$ 35.33	\$ 35.00	\$ 35.00
H. STANLEY JOHNSON & CO.	Surveyors	Hourly	\$ 79.00	\$ 85.00	\$ 80.00
JOHN MILNES BAKER		Hourly		\$ 150.00	\$ 150.00
	Billing not to exceed		\$ 3,000.00		\$ 3,000.00
KATONAH PLUMBING and HEATING	Mechanic	Hourly			\$ 105.00
	Helper				\$ 55.00
KEANE & BEANE	Partn	Hourly	\$ 240.00	\$ 240.00	\$ 240.00
	Associate	Hourly	\$ 210.00	\$ 210.00	\$ 210.00
	Retainer	Monthly	\$ 8,800.00	\$ 8,800.00	\$ 8,800.00
KVS Information Systems			\$ 7,141.00	\$ 7,141.00	\$ 9,925.00
KVS -	General Ledger	Enterprise	\$ 960.00	\$ 960.00	\$ 960.00
	GL-PR Upload	Enterprise	\$ 225.00	\$ 225.00	\$ 225.00
	Budget Preparation	Enterprise	\$ 540.00	\$ 540.00	\$ 540.00
	Accounts Payable	Enterprise	\$ 630.00	\$ 630.00	\$ 630.00
	Purchase Order	Enterprise	\$ 615.00	\$ 615.00	\$ 615.00
	Acucobol Runtime		\$ 86.00	\$ 86.00	\$ 100.00
	Requisition	Enterprise	\$ 696.00	\$ 696.00	\$ 975.00
	Payroll/Personnel	Version 6	\$ 525.00	\$ 525.00	\$ 525.00
	Payroll Projection	Version 6	\$ 270.00	\$ 270.00	\$ 270.00
	Position Control	Version 6	\$ 165.00	\$ 165.00	\$ 165.00
	Attendance	Version 6	\$ 255.00	\$ 255.00	\$ 255.00
	Annual Telephone Hotline Support	9/1/11-8/31/12	\$ 1,580.00	\$ 1,580.00	\$ 1,740.00
	Annual Oracle Sftwre Subscription Service	5/31/11-5/30/12	\$ 594.00	\$ 594.00	
	Annual Oracle Standard Edition One Support Svc.	5/31/13-5/30/14			\$ 990.00
	Annual Oracle forms and Reports Support Svc.	5/31/13-5/30/14			\$ 1,150.00
Annual Acuprint Secure Check Pro Support Svc.	5/31/13-5/30/14			\$ 785.00	

2013 CONTRACTS FOR ORGANIZATION MEETING

		2011	2012	2013
LEGGETTE, BRASHEARS & GRAHAM Sr VP	Hourly	\$185-255	\$190-\$255	\$190-\$255
Vice President	Hourly		\$185-\$250	\$185-\$250
Senior Consultants	Hourly	\$160-250	\$160-\$250	\$160-\$250
Senior Associates	Hourly	\$150-180	\$150-\$180	\$150-\$180
Associates	Hourly	\$110-175	\$110-\$175	\$110-\$175
Senior Hydrologists	Hourly	\$80-160	\$80-\$160	\$80-\$160
Hydrogeologists II, etal.	Hourly	\$70-110	\$70-\$110	\$70-\$110
Hydrogeologists I, etal	Hourly	\$55-85	\$55-\$85	\$55-\$85
Senior Technicians	Hourly	\$70-85	\$70-\$85	\$70-\$85
Technicians	Hourly	\$55-80	\$55-\$80	\$55-\$80
CAD operators	Hourly	\$ 85.00	\$90	\$90
Clerical	Hourly	\$ 65.00	\$69	\$69
*15% markup for subcontract services eliminated in 2013				*
NO. EAST WESTCH. SPECIAL REC INC.		\$ 16,246.34	\$ 16,400.91	\$ 16,117.49
NORTHWIND KENNELS +Vet care		\$15/day	\$16/day	\$16/day
PRECISE TRANSLATIONS	3 Hours	\$ 165.00	\$ 165.00	\$ 165.00
	Each Add'l	\$ 90.00	\$ 85.00	\$ 85.00
Other languages	3 Hours	\$ 225.00	\$ 225.00	\$ 225.00
SPRING HILL KENNELS Board	Day	\$ 29.00	\$ 30.00	\$ 30.00
Rental	Month	\$ 195.00	\$ 200.00	\$ 200.00
STELLARIS -- EMS Fly Car		\$ 290,437.00	\$ 289,816.00	\$ 317,224.00
SULLIVAN DATA MGMT	Annual Fee	\$ 42,880.00	\$ 49,480.00	\$ 49,580.00